

MINUTES

Staff-Council held on 13th May, 2026 at 12.30 pm in the College Seminar Room

1. After taking over the charge, the new Staff-Council secretary, welcomed the Principal and the Staff. He invited the Principal to give the opening address and to make his observations regarding the functioning of the College during the session 2025-26:

(a) The Chair praised the work of all the Committees with a special mention to the convenors – Arts and Culture, Students' Union, Admission, Examination, Garden, Purchase, Academic Affairs, Staffroom, Magazine, Calender, Student welfare, Grievance, Canteen Committees.

(b) The Chair informed members about the installation of Solar panels on the College roofs, above Arts and Science blocks.

(c) The Chair further informed the house that the Seminar Hall had been upgraded with repairs and that the ACs are now in proper working condition.

(d) The Chair informed the house thatt the required approvals were obtained by the building committee for the repair of old Sports Complex-Sant Harchand Singh Longowal Complex and the auditorium.

(e) He also informed the house that almost 56 programmes were conducted by TLC and 100 MOUs have been signed.

2. Prof P. Arun, the outgoing Secretary, Staff Council requested the house to ratify the minutes of the last meeting which had been circulated via email. The house ratified and passed the same without reading in light of its circulation. He also informed the house that only one Committee had submitted the reports. In light of the situation the report was neither being placed or read in the meeting. Prof. P. Arun, requested excuse from the chair so as to attend to some personnal issue. Permission was granted.

3. Election of the convenors for various committees which had completed their tenure of two years were held. In light of some convenors wanting to demit office of convenorship after one year itself, elections for those committees were also held. Appendix A and B records the outcome of voting related to various committees. Appendix C is the attendance record.

4. In any other matter with the permission of the Chair:

(a) Prof Nimmi Singh requested that she be made a co-ordinator for B.Sc Physical Sciences. She was then duly informed that it was not decided in the Staff Council.

(b) Dr. Guntasha Kaur was allowed to elaborate on the observations she had made via an email circulated among members regarding IA, CA and students' attendance:

(i) She discussed about the reduced percentage of the Students' attendance. She informed the house that it has become the habit of the students to contact the teacher concerned only at the time of end semester exams.

(ii) She suggested to send emails to the parents of the students who have attendance below 30 percent during the mid-semester and to get an undertaking signed by the students themselves.

(iii) She requested the Academic Affairs and IA/TT committees to find a mechanism to communicate with the parents and to take into account the low attendance of the students.

(d) The Principal weighed in on the issue in details:

(i) He requested the teachers not to give extra marks and the College should adopt a strict policy on dead line for the submission of the assignments.

(ii) On organising Parents' Teacher meetings for the students with low attendance, the Chair opined that it is a possibility that can be looked into.

(e) Mr Ritwick Bhattacharya informed the house that students were being made to fill such undertakings.

(f) Mr Asad Ahmed from Department of History discussed about the harassment, he suffered at the hands of the students-receiving threats of violence

(g) Prof Gurinder Singh also deliberated over the issue related to problems faced by the teachers.


(h) Prof. Harbans Singh told the teachers to give marks as per their discretion.

(i) The Principal also suggested the mechanism of sending emails informing short of attendance of the students.

5. Dr Gurpreet Kaur from the Department of Punjabi suggested that the fourth year dissertation viva be made a public/ open house event. She also suggested that it be made mandatory for the third year students of the relevant subject to attend these dissertation viva.

6. With no objections being aired by the house, suggestions made in item 4 and 5 were adopted.

7. The meeting concluded with the vote of thanks to the Chair and requested the incharge of various committees to formulate their team and inform the Secretary, Staff Council at the earliest.

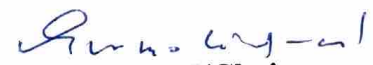

Secretary, Staff Council

(Dated: 13th May, 2026)

Marked for

(i) Posting on College Website

(ii) Minutes to be approved in next Staff-Council


Principal/Chair

Appendix A

S. No.	Name of the Committee	Staff Council Elected/confirmed In-Charge	Proposer	Seconded
1	Examination	Prof Surinder Kaur	Mr. Amandeep Singh	Prof. Manoj Kumar Nimesh
2	Purchase	Prof. Bhibhoo Prasad	Prof. Manoj Kumar Nimesh	Prof. Vimal Rarh
3	Admission	Ms. Sakeena Shahid	Prof Nimmi Singh	Prof. Manoj Kumar Nimesh
4	Academic Affairs	Dr. Mansi Bansal	Dr. Amarendra Kumar Pandey	Mr. Amandeep Singh
5	Arts and Culture	Prof. Nimmi Singh	Dr. Gurpreet Kaur, Punjabi Deptt	Dr. Ravinder Kaur Bedi
6	Magazine	Ms. Armeen Kaur	Dr. Ravinder Kaur	Dr. Deepali Joon
7	Garden Committee	Dr. Gurpreet Kaur, Botany Deptt	Dr. Anjana Sagar	Prof. Surinder Kaur
8	Callender Committee	Dr. Khushneet Kaur	Prof. Manoj Kumar Nimesh	Dr. Deepali Joon
9	Student Welfare	Dr. Ruchi Kaur	Prof. Parminder Kaur Narang	Prof. Nimmi Singh
10	Staff Room Committee	Dr. Kamaldeep Kaur	Prof. Nimmi Singh	Ms. Parveen Kaur Lamba
11	Grievance Committee	Dr. Harmeet Kaur Ahden	Dr. Priyanka Srivastva	Prof. Surinder Kaur
12	Canteen Committee	Dr. Guntasha Kaur Tulsi	Dr. Satnam Kaur	Prof. Nagesh Nath Das

Appendix B

The following Faculty members were confirmed/elected to take charge of the listed Committees in the Staff-Council held on 13th May, 2026, 12.30 pm in the College Seminar.

S.No.	Name of the Committee	Staff Council Elected/confirmed Incharge
1	Examination	Prof Surinder Kaur
2	Purchase	Prof. Bhibhoo Prasad
3	Admission	Ms. Sakeena Shahid
4	Academic Affairs	Dr. Mansi Bansal
5	Arts and Culture	Prof. Nimmi Singh
6	Magazine	Ms. Armeen Kaur
7	Garden Committee	Dr. Gurpreet Kaur, Botany Deptt
8	Callender Committee	Dr. Khushneet Kaur
9	Student Welfare	Dr. Ruchi Kaur
10	Staff Room Committee	Dr. Kamaldeep Kaur
11	Grievance Committee	Dr. Harmeet Kaur Ahden
12	Canteen Committee	Dr. Guntasha Kaur Tulsi